

Classroom Procedures-----Mr. Howe

- Seating:** As assigned. **Assignments may change at any time.**
- Tardy Policy:** Major/Minor System
- Class absence:** Excused absences will result in no penalty(except for the hassle of missed work). Skipping class will have more serious consequences. Perhaps the most significant is the cost to your grade. If you miss my class you miss content.
- Entering class:** Come in, sit down.
- Leaving class:** Leave only when dismissed by the teacher.
- Homework:** Turn in when requested. Late homework will be penalized.
- Getting a Drink:** Do so between classes. Do not ask during direct instruction.
- Restroom:** Please go between classes. Do not ask during direct instruction.
- Nurse:** Plan to go only in an emergency situation
- Sharpening :
Pencils** **NEVER GET UP WHILE MR. HOWE IS TALKING**
- Trash:** **NEVER GET UP WHILE MR. HOWE IS TALKING**
- Grading:**
- | | |
|---------|---|
| 90-100 | A |
| 80 – 89 | B |
| 70 – 79 | C |
| 60 – 69 | D |
| 0 - 59 | F |
- Grade percentages not including the final exam will be weighted as follows: not more than 60% tests, not less than 35% classwork, 5% homework and participation.
- Students have the option to retest the unit tests to improve their grade.. Students missing either the original or retake test will lose the privilege of the retake.
- The final exam is worth approximately 10% of the semester grade and may not be retaken.
- Asking questions:** You may ask without raising your hand when you are **not interrupting** someone else. If someone else is talking, raise your hand.
- Gum:** OK (keep it off of the **desks** and floor)
- FOOD:** NO BAGS---Like those containing hot fries.
Life savers are OK.--Skittles too if they are **unobtrusive**--and if you share with the teacher.
(exception----labs----no eating/drinking during labs)
- Drinks:** A bottle of water is OK.

Cell Phones Not during class. If you have it out, I will remind you to put it away. This will be recorded as a “minor.” If it comes out again, I will need to hold it for you until the end of class. If the situation escalates, you will need to talk to administration.

Ear Buds Remove ear buds during class

Head Gear Do not wear head gear to class.

Language Please use language that is appropriate in a professional environment. Remember that habits built today, will likely be a part of you in the future.

Needs:

1. Calculator (Scientific. These will be provided for use in class. Phones may be used at home)
2. Notebook (separate notebook for this class)
3. Planner/Calendar
4. A “web access” plan.

Major/Minor System:

This year we are implementing a system that we hope will further improve the academic environment at GCAA. The system, known as the “Major/Minor” system involves staff monitoring citizenship in all areas of our building. When staff observes inappropriate behavior, it is recorded in a shared spreadsheet as a minor infraction. Infractions could include things such as tardiness, inappropriate language, running in the hallway, excessive classroom talking, having a cell phone out during class, etc... When your child receives three minors, you should receive a phone call to let you know. If minors continue to accumulate to 6, students will be assigned a lunch detention, and you should receive another phone call. After 9 minors, students will receive an after school detention and you will receive another phone call. Upon the accumulation of 12 minors, students will be referred to administration. The system will reset to zero infractions on a monthly basis. Students not accumulating minor infractions will be eligible to participate in incentive activities.