

Classroom Procedures-----Mr. Howe

- Seating:** As assigned. **Assignments may change at any time.**
- Tardy Policy:** Don't be late – excessive tardiness will result in referral.
- Class absence:** Excused absences will result in no penalty(except for the hassle of missed work). Skipping class will have more serious consequences. Perhaps the most significant is the cost to your grade. If you miss my class, you miss content.
- Entering class:** Come in, sit down.
- Leaving class:** Leave only when dismissed by the teacher.
- Homework:** Turn in when requested. Late homework will be penalized.
- Getting a Drink:** Do so between classes. Do not ask during direct instruction.
- Restroom:** Please go between classes. Do not ask during direct instruction.
- Nurse:** Plan to go only in an emergency situation
- Sharpening : Pencils** **It is not polite to get up and walk across the room when the teacher is talking to the class.**
- Trash:** **It is not polite to get up and walk across the room when the teacher is talking to the class.**
- Grading:**
- | | |
|---------|---|
| 90-100 | A |
| 80 – 89 | B |
| 70 – 79 | C |
| 60 – 69 | D |
| 0 - 59 | F |
- Grade percentages not including the final exam will be weighted as follows: not more than 60% tests, not less than 35% classwork, 5% homework and participation.
- Students have the option to retest the unit tests to improve their grade-usually outside of class time. Students missing either the original or retake test will lose the privilege of the retake. The final exam is worth approximately 10% of the semester grade and may not be retaken.
- Asking questions:** You may ask without raising your hand when you are **not interrupting** someone else. If someone else is talking, raise your hand.
- Gum:** OK (keep it off of the **desks** and floor)
- FOOD:** NO BAGS---Like those containing hot fries.
Life savers/mints are OK.--
(exception----labs----no eating/drinking during labs)

Drinks: A bottle of water is OK.

Cell Phones Not during class. If you have it out, I will remind you to put it away. If it comes out again, I will need to hold it for you until the end of class. If the situation escalates, you will need to talk to administration. Cell phones are my biggest concern. When they beep, you look. This distracts you from the learning at hand.

**Ear Buds/
Ear Phones** Please remove these during class. **Even if they are not on.**

Language Please use language that is appropriate in a professional environment. Remember that habits built today, will likely be a part of you in the future.

Needs:

1. Calculator (Scientific. These will be provided for use in class. Phones may be used at home)
2. Notebook (separate notebook for this class)
3. Planner/Calendar
4. A “web access” plan.